

Material Handler

Overview

The Material Handler is responsible for the safe and timely transfer of materials to and from machine tools, loading and unloading of machine tools, production counts and shop floor cleanliness/organization.

Responsibilities

- Stage all required materials and documentation of machine tools prior to job start.
- Safely load and unload machine tools.
- Safely transfer completed parts to next scheduled processing area.
- Maintain traceability of parts.
- Safely remove and transfer shavings from machine tools.
- Clean and organize assigned area of shop floor.
- Regularly inspect, maintain and clean material handling equipment.
- Assist machinists in cleaning and maintaining machine tools.
- Assist with performance of annual machine PMs.
- Maintain safe areas around rotating equipment and manage roller rests.
- Other duties as assigned.
- Protect parts from corrosion and/or damage.

Requirements

- High School Diploma or GED
- Minimum of one year forklift experience
- Working knowledge of basic hand tools and overhead cranes
- Capable of lifting twenty-five (25) pounds and working, standing and walking for extended periods in controlled, semi-controlled and ambient machine shop and manufacturing environments